



Presents

4th Annual International Corrections and Prisons Leadership Summit

*Public Safety Through Evidence Based Correctional
Reentry & Reintegration Practices*

July 26—30, 2010

Atlanta, Georgia, USA

**** Earn up to 30 Continuing Education
Hours**

Register at www.joyfields.org



Public Safety Through Evidence Based Correctional Reentry & Reintegration

President's Message

Several options are offered today for addressing public safety and more are headed your way! Each option they tell you is better than the one offered yesterday. So what do you do?

We invite you to our annual program on evidence-based approaches for tackling public safety through correctional reentry, rehabilitation and re-integration. We have delivered these solutions over the years to nearly 400 sites. Our participants have been able to take these simple systems and implement them to address their local situations. They are achieving desired outcomes as they address several challenges they face, including minimizing recidivism, offender relapse, inmate overcrowding, community collaboration, and much more -- while enhancing public safety.

Don't get caught up in the hype! Join us at one of our programs to begin achieving uncommon outcomes which go beyond compliance -- especially in this day and age of constrained public resources and increased demands for accountability. More than ever, leaders must choose wisely how available resources will be spent.

Programs supported by evidence and focused on outcomes have become the norm -- not the exception.

This July 26-30 in Atlanta, Georgia, USA, at Joyfields Institute annual corrections and prisons leadership summit, we highlight not just the high level strategies and tactics of successfully reintegrating judicial clients re-entering community, we go a step further. We offer short workshops to give leadership and management key understanding and essential skills that must be applied as you implement strategies "down-stream where rubber meets the road" to ultimately create a safe community for the public

What should you expect?

Expert and Practitioner Talks
Workshops
Site Visits
Motivation, Networking, and so much more!

We hope you can take advantage of this education opportunity to join us in the Great City of Atlanta, Georgia, USA.

Some have commented about Joyfields powerful workshops saying, "... I run my state's program and been at it over 20 years. I thought I had it all figured out. I was mistaken. These are the best programs I have ever taken!"

The faculty is exemplary featuring experts to help us focus on what works and avoid costly experiments! Bring your team along and spread out to cover all bases.

But that's not all!

Joyfields Institute programs are not confined to study alone! You will have a great time meeting and networking with peers from other places. Our venues are attractive destinations with lots to do and enjoy should you decide to bring your family. Come prepared to have a great time!

Joyfields is committed to equipping leaders through evidence-based practices education and training. Attendees have said "**...Joyfields Institute's program is the most professional featuring the best experts I have been exposed to**" As a participant, this program is one you cannot afford to miss. See you in the "Peach City", Atlanta, Georgia, USA!

Warmly,
Sobem

Sobem Nwoko
President
Joyfields Institute

Public Safety Through Evidence Based Correctional Reentry & Reintegration

PROGRAM AGENDA-AT-A-GLANCE

Day 1 ~ July 26

8am: Registration, Breakfast, Networking

9am—8:15: Keynote Address: Ramp Up Public Safety Through Evidence Based Correctional Reentry and Re-Integration

9:15 - 10: Evidence Based Practices: Successfully Transitioning Clients from Jails & Prisons To Community

10:30: Break

10:45—12pm: Evidence Based Practices: Successfully Transitioning Clients from Jails & Prisons To Community

12—1: Daily—Lunch

1—3: Evidence Based Program Evaluation, Accountability and Performance Measurement for Sustainability and Funding

3—3:15: PM Break

3:15—4:30: Evidence Based Program Evaluation, Accountability and Performance Measurement for Sustainability and Funding

5:30-7: Cocktails & Networking in Perimeter Grill Lounge

Day 2 ~ July 27

8am: Registration, Breakfast, Networking

9am - 12:00: Cognitive Behavioral Approaches and Motivational Interviewing Skills: Employing these Evidence Based Approaches to Optimize Reentry Success

12:00—1:00PM: Daily—Lunch

1:00—3:00: Cognitive Behavioral Approaches and Motivational Interviewing Skills: Employing these Evidence Based Approaches to Optimize Reentry Success

3:00—4:30: Integrating Cognitive Behavioral Approaches and Motivational Interviewing to Optimize Reentry Success

**** Agenda Subject to change**

Public Safety Through Evidence Based Correctional Reentry & Reintegration

PROGRAM AGENDA-AT-A-GLANCE

Day 3 ~ July 28

9am - 10pm: The Veteran Situation: Emerging Trends and Implications

10:15 - 12pm: Program Implementations: Case Studies: San Diego County's Evidence Based Practices Reentry Programs Implementation

12—1: Daily—Lunch

1- 2: More Practitioner Case Studies

2—3pm: Program Implementations: Case Studies

3pm—4:00: Program Implementations: Case Studies—Panel Discussion

Days 4 & 5 ~ July 29-30

Site visits & Peer Networking

This segment of the program is conducted off-site at agencies doing the work discussed. Details of facilities will become available shortly

4:30: Program Concludes Daily

Faculty

- **Susan Clement**, LPC, NCC, Law Enforcement Liaison, Lapeer County Community Mental Health
- **Dr. David Myers**, Ph.D., Professor of Criminology & Interim Director, John P. Murtha Institute for Homeland Security, Indiana University of Pennsylvania
- **Robert Vander Kamp**: Inmate Services Division Manager, San Diego County Sheriff's Department
- **Kevin Warwick**, President, Alternative Solutions Associates

**** Agenda Subject to change**

PROGRAM OVERVIEW

Day 1 Schedule

Evidence Based Strategy and Tactics for Correctional Reentry and Reintegration

This program is built around the understanding that anti-social behaviors are just the tip of the iceberg. In order for lasting behavior changes to occur, one must get to the thinking beneath. So while the workshop examines the systemic factors in offender reform and reentry, it addresses the thinking that underlies successful transitions and how that is achieved.

Participants will learn key concepts within the context of the Transition to Community models for prisons and jails as developed by the National Institute of Corrections. This portion of the program will address key elements essential to successful client transitions and ultimate reintegration to their community. Aspects covered include;

- Overview Re-entry, Resettlement and Reintegration
- Sensible Re-entry, Resettlement and Reintegration
- Evidence Based Practice (EBP) and What Works
- Transition To Community Models for Jails and Prisons
- Implementing the Model
- Developing capacity, putting your team together

The program examines further what to take into account as you implement your plan such as;

Transforming Your Organization & Managing the Change

Implementing EBP programs entail change and the need to manage that change process. Getting staff and stakeholders to "buy into" something new is a difficult art to master! The session will identify components of organizational structure that can affect the success or failure of seemingly "wanted" change initiatives, such as transitions into community.

Collaboration and Community Partners

Strong and sustained local capacity is the single most critical aspect for success with re-entry initiatives. Local efforts at education, training, planning, and implementation need significant guidance and support in order to build the capacity for system reform. How should your staff roles and functions adapt to account for clients re-entering the community? What is your "go-to-market" plan?

Domains of Risk and Appropriate Interventions

Domains of risk have been identified through the work of many researchers and practitioners. These are domains that are associated with criminal behavior and recidivism. Knowledge of the domains of risk characteristic of the offender is most helpful in determining the most appropriate and effective intervention.

Although there is no magic bullet to eliminate the risk of criminal behavior, this session will explore how variance in risk factors, as well as responsivity factors and protective factors, in part account for eventual antisocial behaviors and criminal conduct.

The session will also review the match-up between risk factors characteristic of the offending client and the type of program interventions most likely to yield enduring results for success in community.

Effective Assessment Practice, Tools and Resource for Effective Offender Transitions

Assessment is the engine that drives effective correctional and behavioral change programs leading to successful transition to the community. Successful administrators and practitioners must prepare clients to be successful as they transition through their various stages. Transition begins at day-one through the use of effective and systematic screening and assessment practices.

Tools for assessing clients have flooded the market in recent years making it difficult to determine the best route for an organization, what assessments or instruments to select and what vendor best meets the needs of the organization and its clients.

Day-2

Evidence Based Program Evaluation, Accountability and Performance Assessment for Sustainability and Funding

Many agencies do a great job of implementing and managing their program, but do a less admirable job "telling their story". An agency or service provider may have the best product there is, but will "die on the vine" if "marketing" fails — so to speak!

This program aims to equip you with what you need to address this deficiency. Increasingly, policy-makers, funding agencies, and the general public are demanding accountability from justice system institutions and social service providers. As the demands on public resources grow, it becomes more and more important to choose wisely how available public resources will be spent. Agencies and organizations working in the human services field have been feeling the effects of this trend, and many struggle to provide meaningful information about the work they do as they pursue funding and other resources to support their programs.

Historically, justice practitioners have relied greatly on intuition and personal experience to guide their work and determine consequences for anti-social behavior. More recently, however, performance assessment has become a key component of the evidence-based programming and accountability movement. Performance assessment emphasizes measuring an organization's ability to do things, encompassing the measurement of productivity (how much they do), effectiveness (how efficiently they do it), quality (how well they do it), and timeliness (how long it takes them to do it).

In this presentation, we cover the basic aspects of performance assessment, in terms of why it should be done, how it should be done, and how the results can be used to benefit the organization. In general, performance assessment links organizational philosophy and mission to specific agency activities, and further allows an organization to determine whether its goals and objectives are being achieved. Measuring performance requires a clear unit of analysis (e.g., individual offenders or clients); consistent data collection procedures and processing; and regular dissemination of important information generated by the data. In measuring performance, multiple outcomes (i.e., measures of success) should be considered that indicate what the organization is trying to achieve (e.g., reduce recidivism, improve school performance, enhance family relationships, etc.). When done well, performance assessment can produce results that improve operational and staff management; assist with resource acquisition, allocation, and budgeting; and inform stakeholders about organizational successes and needs.

Recent experiences of a diverse array of jurisdictions across the country illustrate that it is possible, practical, and useful to measure the performance of criminal justice systems and organizations devoted to working with judicial clients.

Day-2 & Day-3

Cognitive Behavioral Therapy (CBT) and Motivational Interviewing (MI) Skills: The Keys to Optimizing Reentry Success

This year several agencies will implement cognitive behavioral programs or some other form of strength based approach -- with the best intentions. Unfortunately many will do so not understanding the entire picture and end up with partial success if at all.

For decades the field of mental health and social services maintained a focus on offender deficiencies and limitations as the basis for addressing solutions. Recent research findings question this deficit-based approach and has moved to a more holistic model that operates efficiently within several evidence based frameworks. **Contd>>**

PROGRAM DETAILS

Day-2 & Day-3

**Cognitive Behavioral Therapy (CBT) and Motivational Interviewing (MI)
Skills: The Keys to Optimizing Reentry Success** *(contd)*

Strength based strategies as an approach is a departure from deficit based models that evolved from institutional settings. They focus on the development of an assistive and collaborative partnership which will be made use of in working through the transition process. As the basis for effecting lasting change, this program explores the belief that people have unique talents, skills, and life events, in addition to specific unmet needs.

What we will cover;

- Participants will learn which programs operate within strength-based frameworks.
- They will more specifically gain deeper basic understanding of two skill areas;

1. Cognitive Behavioral Approaches for Managing Individual and Group Interactions

A cognitive-behavioral approach is the primary foundational model for criminal conduct and substance abuse interventions. This module teaches cognitive behavioral skills with the aim of enhancing the efficacy of the judicial worker. It will use an approach that is adaptable as a pre-treatment or as a stand alone model. Participants will also learn how to be successful in any program that uses thinking reports or use other approaches and adhere to program scripts and methods with fewer deviations and "clean-up". And --

2. Motivational Interviewing Skills for Evoking Change

Understanding Motivational Interviewing or Motivation Enhanced approaches have applications in various settings including criminal justice, corrections and law enforcement, mental and behavioral health, housing and others. Learning how to apply its principles is essential for success in the utilization of many cognitive behavioral approaches to realize meaningful change in anti-social behavior and ultimately preventing

In addition, participants will learn how both are applied together for optimal results in various settings.

4:30: Conference Concludes

***Agenda Subject to change**

Contd>>

PROGRAM DETAILS

Day-3

- **Case Study on Reentry Implementations In Practice: San Diego County's Implementation In Face of a State's Budget Constraints**

The County of San Diego's Local Re-entry Program is a collaborative partnership between the Sheriff's Department, the District Attorney's Office, the Probation Department and the Courts. The concept of this comprehensive program is to develop, implement and maintain a Local Re-entry Program (LRP) that is designed to assist, educate, treat addictions and transition local inmates into the community using evidenced-based practices.

The goal of this program is to reduce recidivism through the development and improvement of life skills necessary for successful reintegration into society. This has been especially challenging in the face of rapidly shrinking budgets and mandated state prisoner releases into the county.

Reentry Systems Implementation, Obstacles Encountered and How They Were Overcome: A Panel Discussion

A panel of practitioners and executives actively implementing evidence based reentry programs discuss lessons learned and how they overcame them.

Days-4 & 5

Site Visits and Networking

This segment of the program is conducted off-site at agencies doing the work discussed. Details of facilities will become available shortly.

4:30: Conference Concludes

***Agenda Subject to change**

Contd>>

FACULTY BIOS

Susan Clement, LPC, NCC, Law Enforcement Liaison, Lapeer County Community Mental Health

Susan Clement currently works as the Law Enforcement Liaison at Lapeer County Community Mental Health. She is a Licensed Professional Counselor and Nationally Certified Counselor. A highly regarded instructor in the field of Cognitive Behavioral Training and Motivational Interviewing, she has taught Techniques of Counseling at Oakland University and now provides training for Law Enforcement, Emergency Mental Health Jail Services, and Clinical Supervision for the Integrated Dual Diagnosis Treatment Program in Michigan.

She specializes in Motivational Interviewing, Substance Abuse, Mental Health and the Legal System, Anxiety, Depression and Trauma.

Ms. Clement has a Bachelors Degree in Psychology from University of Michigan a Masters in Counseling from Oakland University. She is currently pursuing her PhD in Counselor Education and Supervision at Oakland University.

Dr. David L. Myers, Professor of Criminology and Interim Director, John P. Murtha Institute for Homeland Security, Indiana University of Pennsylvania

Dr. David L. Myers, PhD, is a Professor in the Department of Criminology at Indiana University of Pennsylvania (IUP), where he first joined the faculty in 1998. He earned his PhD in 1999 from the University of Maryland, Department of Criminology and Criminal Justice, and previously received a Master of Science in Administration of Justice and a Bachelor of Science in Criminal Justice from Shippensburg University.

Dr. Myers has taught more than 15 different courses at the undergraduate, masters, and doctoral levels, specializing in classes on research methods and quantitative analysis, juvenile justice and delinquency, and criminal justice policy, planning, and evaluation. From 1999 to 2002, he served as the criminology master's program coordinator at IUP, and from 2002 to 2008 he served as the criminology doctoral program coordinator. He has supervised the teaching and research of dozens of criminology doctoral students and has advised a variety of student organizations and community groups.

Dr. Myers has published two books (most recently *Boys among Men: Trying and Sentencing Juveniles as Adults*, Praeger Publishers, 2005) and nearly 30 journal articles, book chapters, or other scholarly works. He also has presented more than 35 papers at national and regional conferences and is currently the Editor of *Criminal Justice Policy Review* (a quarterly, peer-reviewed journal published by Sage Publications). He has received several grants to support his research and previously served as the Director of the IUP Center for Research in Criminology.

Dr. Myers also has served as the Dean's Associate in the IUP School of Graduate Studies and Research; the Interim Vice Provost for Research and Dean of Graduate Studies at IUP; and the Interim Executive Director of the IUP Research Institute. He currently is serving as the Interim Director of the IUP Murtha Institute for Homeland Security. In the community, he has served as Chairperson of Indiana Area Communities That Care, President of the Board of Directors of Big Brothers Big Sisters of Indiana County, and Advisor to Kids on Campus of Big Brothers Big Sisters.

FACULTY

Robert G. Vander Kamp, Manager, Inmate Services Division, San Diego County Sheriff's Department

Robert Vander Kamp is the Manager of the Inmate Services Division of the San Diego County Sheriff's Department. He has oversight of correctional counseling, educational, vocational, psych-social and mental health services, chaplaincy programs and jail support services, in the County's 7 detention facilities serving a population of 4800 inmates with a budget of \$14M.

Mr. Vander Kamp represents the Sheriff and the Department in the County's re-entry efforts and has contributed in the development, implementation and maintenance of the California State Senate Bill 618 Prison Re-entry Program and the County's Local Jail Re-entry Program.

Mr. Vander Kamp has 25 years of experience in Project Management and Program Design, Development and Implementation in large organizations including fiscal responsibility, facilities management, data collection and management, data interpretation and information dissemination.

Mr. Vander Kamp has a Bachelor of Arts Degree from the California State University in San Bernardino in Psychology with a field of study in Behavioral, Counseling and Clinical Psychology. He has attended the Police Executive Research Forum's Senior Management Institute for Police, contributed in the Stanford Law School Executive Sessions on Sentencing and Corrections, and sits on the Advisory Board of the Joyfields Institute for Professional Development.

Kevin Warwick, President, Alternative Solutions Associates

Kevin Warwick began working in the field of Criminal Justice in 1981 and has over 25 years experience. Kevin holds a bachelors degree in criminal justice from Western New England College and a master's degree in social work from the University of Connecticut. In 1986 Mr. Warwick designed and directed the first day reporting center in the Country with the Hampden County Sheriff's Department in Massachusetts. Mr. Warwick has since developed many more programs including substance abuse treatment, life skills and employment/job development centers, a halfway house and a community corrections center for the Massachusetts Probation and Parole Departments. In 1992, Mr. Warwick developed an After Incarceration Support Systems Program that helped inmates reentering the community. This particular program provided reentry services to 1,500 state and county offenders each year. Kevin has been a consultant since 1993 for the National Institute of Corrections, the Connecticut Court Support Services Division and as a private consultant for numerous jurisdictions around the country. Mr. Warwick has provided assistance to jurisdictions in 48 states in regard to jail overcrowding jail treatment and reentry and day reporting programs over the last 25 years.

Mr. Warwick presently works as President of Alternative Solutions Associates, Inc., providing various consulting services including trainings, development, evaluation of local criminal justice systems and program design and development. Alternative Solutions has provided training, technical assistance and other services for jurisdictions throughout the country. Customers include state and local governments, non-profit and for-profit agencies as well as being a technical resource provider for the Office of Justice Programs and the National Institute of Corrections Kevin also works as a criminal justice planner assisting jurisdictions in the evaluation and planning of new facilities and jail planning programs. Kevin has worked with states throughout the country in developing and planning reentry programs. Kevin has provided training to several states with Serious and Violent Offender Reentry Act including Massachusetts, Connecticut, New Jersey and Maryland. Kevin has also provided training to counties looking to develop reentry programs. Kevin provides the reentry training for the American Jail Association. Kevin is working on the NIC project "Transition from Jail to Community" with the Urban Institute.

Public Safety Through Evidence Based Correctional Reentry & Reintegration

What others have said about Joyfields Institute Evidence Based programs

"Joyfields staff were very attentive, professional, and well-organized. The presenter was clearly very knowledgeable and professional. A positive experience.."

"Personally I felt for the first time that this program was developed for the work that I do."

"I really enjoyed the Vegas Conference. You guys are a class act. ... it was a wonderful group and there are some people I will stay in touch with. Good luck with all of your future activities. I hope to attend another of your conferences and will recommend them to all my friends and colleagues."

"I look forward to joining JOYFIELDS in other future trainings as well."

"Thank you so much for this quality workshop. I really enjoyed the experience, and the people from around the world who were present. Please know this was one of the best learning experiences I have had..."

"Fantastic workshop!"

"I LOVED the fact it was a smaller size group of people with different backgrounds and from different places/countries!!! I also loved how the Joyfields team worked so nicely together and helped make us all (me) feel good and comfortable I look forward to joining JOYFIELDS in other future trainings as well."

"It was informative and helped in many ways. I really enjoyed the hands on approach and the way it was made personal for each participant in their field."

"I was very impressed with the depth of knowledge the facilitators possessed about evidenced based best-practices in the industry. However, it wasn't an over-your-head kind of dissemination . . . very practical."

"The program centered on data driven, which is in sync with evidence based practice. The presenter researched his topics very well."

"The facilitator was superb, focused, obviously knowledgeable, and thorough. The training was well worth the financial investment!"

"I especially commend the ability to ask questions and get responses that were incorporated into the sessions"

"Your company provided an incredible opportunity for professional development and was laser focused around what other facilities are doing regarding reentry and reintegration based on statistical evidence based practices. I personally utilized this workshop from a vendor perspective to ensure the opportunities our company is pursuing in reentry and reform is in line with Best Practices and working towards Evidence Based Practices in the Correctional Industry. I was truly amazed by the detail and level of information your course provided. As a matter of fact, I would say that this was one of the best "hands on" educational programs I have ever attended, including many of the Masters level courses I attended in graduate school. I will be, and have already, STRONGLY recommended this course for our County, DOC, and international correctional customers and would even recommend this to other vendors of the corrections industry interested in providing reentry or rehabilitation services. This was truly worthwhile and should be a mandatory course for Correctional Leaders everywhere."

"I can't think of any deficiencies in the program. It was very well organized, and extremely professional. I like the research that is provided to support the re-entry processes outlined in the training. It is good to have educational research to support the training being offered."

"On behalf of the Prison Department at the Ministry of Justice of the Republic of Lithuania I would like to thank you for the great opportunity to get acquainted with the prison and rehabilitation system of Georgia and Florida states. The material that was delivered during the Course will be of great use in everyday activities of penitentiary institutions of Lithuania. Good luck, Joyfields Institute!"

"Loved the small group participation and the group field trips"

"Material is relevant with encouragement and guidance to apply to your own work setting."

.... More testimonials can be viewed online at www.joyfields.org/testimonials.html

Public Safety Through Evidence Based Correctional Reentry & Reintegration

KEY REASON WHY YOU AND YOUR COLLEAGUES SHOULD ATTEND;

- You will network with colleagues to share invaluable ideas and experiences from different parts
- You will meet the finest corrections leaders serious about the business and learn how they do what they do
- You will leave at the end of the program with action steps to take to begin address the challenges you face
- You will learn from an expert faculty what works and know what mistakes to avoid
- We don't stop at just the class room studies. You will learn in discussion groups and trouble shooting sessions how to address the re-entry opportunities ahead
- Learn key skills for great corrections systems leadership
- Learn first hand the best and latest resources for addressing corrections needs and how to apply them

CERTIFICATE COURSE & CONTINUING EDUCATION HOURS

Upon completion of the course, participants will earn continuing education Hours, receive a certificate as evidence of accomplishment and status as a practitioner who has acquired specific new skills. The certificate will be delivered upon completion of the course.

WHO SHOULD ATTEND

Juvenile justice executives and staff, program managers and professionals in juvenile and adolescent corrections, mental health services, rehabilitation, reentry including;

- Case Management teams, Supervisors and Managers
- Probation & Parole Officers, Supervisors and Managers
- Social Workers, Behavioral Health and Substance Abuse Professionals
- Court Administrators
- Psychologists, Psychiatrists and Therapists
- Youth Resident populations managers
- Pastoral counselors
- Researchers & Planners
- Mental Health and Prevention Center Professionals
- Community Services Organizations, Services Providers
- Program Directors and Executives
- Government Agencies
- Pre-Release Specialists

."Loved the small group participation and the group field trips." – RVK, San Diego Sheriff's Department

"Organizers were very friendly and the first 2 days lecture was excellent, thanks." DC, Miami-Dade Corrections and Rehabilitation Department



4th Annual International Prisons & Corrections Leadership Summit

ACCOMMODATION, REGISTRATION FEE, INTERNATIONAL PARTICIPANTS

HOTEL & ACCOMMODATION

We move the program to a larger hotel facility due to higher than expected demand. Our host hotel is now the **Marriott Atlanta Perimeter Center** conveniently located in Atlanta's exclusive Perimeter area at **246 Perimeter Center Parkway N.E., Atlanta, GA 30346**. Its central location provides easy access to all of Atlanta's attractions parks, shopping, sporting events and historical venues including Stone Mountain Park, Six Flags Over Georgia, the Georgia Aquarium, Buckhead, Turner Field, The World of Coca-Cola, Philips Arena, CNN Center, Centennial Park, the Georgia Dome, and much more. Its located off I-285 (exit 29) just east of GA 400.

We have reserved a limited number of rooms for our participants. Program sessions will be held within the host facility. To reserve your room, please contact the hotel directly at +1(800)-MARRIOTT. Make sure to mention "**JOYJOYA**" when you reserve your room to receive the negotiated Joyfields Institute room rate.

View more hotel details at www.atlantamarriottperimeter.com

** If you are an International participant, Joyfields offers special assistance to ease travel to the USA from abroad. Our package includes assistance securing accommodation, visas, and transportation. Send email to international@joyfields.org or call 678-720-2772 to let us know how we can assist you in anyway. Make sure to provide details. Tell us in your email exactly how we can assist. Include a telephone number and email address in all correspondence so we can contact you if necessary.

REGISTRATION FEES

Includes all training sessions, training materials, site visits where applicable, continental breakfast and lunch are also included. Complimentary 1 year membership in JI - includes newsletter and discounts to Joyfields' sponsored programs. Participants are responsible for all other expenses including charges for accommodations, airfare, dinners and all personal expenses.

- Attend 3-Day Program Only: \$1295 (Mon - Wed. Includes Workshops and Implementation Action Planning)
- Attend Entire 5-Day Program: \$2495 (Mon - Fri. Includes Workshops, Implementation Action Planning, Site visits & Change Management)

*** **4th Participant Attends FREE!** Register 3 or more for the same program, at the same time, from the same organization, and the 4th person registers FREE. (Use Promo Code - "**4th Free**")

PAYMENTS AND SUBSTITUTIONS

Please make payments online at www.joyfields.org, plus 4 other Convenient Ways To Pay:

- **WIRE** transfer. To pay by wire transfer, send email to wires@joyfields.org to request wiring instructions. Include your phone and fax # and we will send you details for wiring funds
- **FAX** Completed Registration form to Joyfields at 678-605-0271
- **MAIL** a Company Check. Checks must be payable in US \$ and made out to "Joyfields, Inc." against a US bank and Mail to Joyfields, 5805 State Bridge Road, Suite G255, Duluth, GA 30097.
- **CALL** Joyfields for assistance at 678-720-2772

All payments must be received to participate. Participants may substitute attendees, at any time prior to the start of the workshop, with no penalty.

Joyfields Institute for Professional Development

Please use this form to process your registrations. Complete the form and fax to +1(678)605-0271

Program Name: _____

Approving Manager Name: _____ Title: _____

Email: _____ Phone: _____

Company: _____

Address: _____

City: _____ State: _____

IPC/Zip: _____ Country _____

Attendee #1

Full Name: _____ Email: _____

Title: _____ Phone: _____ Fax: _____

Attendee #2

Full Name: _____ Email: _____

Title: _____ Phone: _____ Fax: _____

Attendee #3

Full Name: _____ Email: _____

Title: _____ Phone: _____ Fax: _____

Attendee #4

Full Name: _____ Email: _____

Title: _____ Phone: _____ Fax: _____

**** To register over 4 participants, please make copies of this page. Thank you.**

Payment Method (circle one): Credit Card / Wire / Check / Cash / PO # _____

Credit Card Name (circle one): MC / VISA / AMEX / DISCOVER

Name on Card: _____

Card Number: _____ Security Code: _____

Expiration Date: _____

Remember to book your room reservation directly with the hotel if you plan to stay at the hotel.

If you need assistance with reserving your room, please send a request including your arrival and departure dates via email to Yvette Hughes at yvette@joyfields.org or call +1(770)409-8780. We will then check on room availability and contact you via email to confirm your reservation.

Thank you.